



## emami paper mills limited

CIN: L21019WB1981PLC034161

Regd. Office: ACROPOLIS, Unit.1 15th Floor, 1858/1, Rajdanga Main Road, Kolkata – 700 107 (Landmark - Near Gitanjali Stadium)

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### BALLOT FORM

1	Serial No.	
2	Name and Registered address of the sole / first named shareholder	
3	Name(s) of the Joint Holder(s) if any	
4	Registered Folio No. / DP ID & Client ID	
5	No. of share(s) held	

I/We hereby exercise my/our vote(s) in respect of the following resolutions stated in the Notice of **35<sup>th</sup> Annual General Meeting (AGM)** of the Company to be held on **Monday, 14<sup>th</sup> August, 2017** by sending my/our assent or dissent to the said Resolutions by the tick (✓) mark at the appropriate box below:

Resolution No.	Resolutions	Optional*		
		No. of Shares	(FOR) I/We assent to the Resolution	(AGAINST) I/We dissent to the Resolution
<b>Ordinary Business</b>				
1.	Adoption of the Audited Financial Statements of the Company for the year ended 31st March, 2017 including Balance Sheet as at 31st March, 2017 and the Statement of Profit & Loss for the year ended on that date and the reports of the Board of Directors and Auditors thereon.			
2.	Declaration of dividend on equity shares and preference shares for the financial year 2016-17.			
3.	Appointment of a Director in place of Shri M. B. S. Nair, (DIN-03086056), who retires by rotation and being eligible, offers himself for re-appointment.			
4.	Appointment of a Director in place of Smt. Richa Agarwal, (DIN-01505726), who retires by rotation and being eligible, offers herself for re-appointment.			
5.	Appointment of M/s. Agrawal Subodh & Co., Chartered Accountants, (Firm Registration No. 319260E), as the Statutory Auditors of the Company for both the units and authorize the Board of Directors to fix their remuneration.			
<b>Special Business</b>				
6.	Approval of the remuneration of the Cost Auditors, M/s. V. K. Jain & Co. for the financial year ending 31st March, 2018.			
7.	Re-appointment of Shri P. S. Patwari, (DIN-00363356) as Executive Director for a period of 3 (three) years with effect from 1st April, 2017.			
8.	Re-appointment of Shri M. B. S. Nair, (DIN-03086056) as Whole Time Director designated as Director (Operations) for a period of 3 (three) years with effect from 25th April, 2017.			
9.	Approval of the Remuneration in continuation of the appointment of Shri Shyam Patwari to the office or place of profit under Section 188 of the Companies Act, 2013.			

Place:

Date:

(Signature of the Shareholder)

**NOTE: Please read the instructions given overleaf carefully before exercising your vote.**

## **ELECTRONIC VOTING PARTICULARS**

<b>EVSN (E-Voting Sequence Number)</b>	<b>User ID</b>	<b>Password</b>

### **INSTRUCTIONS**

1. This Ballot Form is provided for the benefit of Members who do not have access to e-voting facility.
2. A Member can opt for only one mode of voting i.e. either through e-voting or by Ballot. If a member casts votes by both the modes, then voting done through e-voting shall prevail and Ballot shall be treated as invalid.
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3. For detailed instructions on e-voting, please refer to the notes appended to the Notice of the AGM.

#### **Process and manner for Members opting to vote by using the Ballot Form:**

1. Please complete and sign the Ballot Form and send it so as to reach the Scrutinizer, Mr. Sandip Kumar Kejriwal, Practicing Company Secretary, at the self-address envelope enclosed with the form.
2. The Form should be signed by the Member(s) as per the specimen signature registered with the Company/Depository. In case of joint holding, the Form should be completed and signed by the first named Member and in his/her absence, by the next name joint holder. A Power of Attorney (PoA) holder may vote on behalf of a Member, mentioning the registration number of the PoA registered with the Company or enclosing an attested copy of the PoA. Exercise of vote by ballot is not permitted through proxy.
3. In case the shares are held by companies, trusts, societies, etc. the duly completed Ballot Form should be accompanied by a certified true copy of the relevant Board Resolution/Authorization.
4. Votes should be cast in case of the resolutions, either in favour or against by putting the tick (✓) mark in the column provided in the ballot form.
5. The voting right of the members shall be in proportion to the paid up value of their shares in the equity share capital of the Company.
6. Duly completed Ballot Form should reach the Scrutinizer not later than Sunday, 13<sup>th</sup> August, 2017 (5 p.m. IST) Ballot Form received after Sunday, 13<sup>th</sup> August, 2017 will be strictly treated as if the reply from the Members has not been received.
7. A Member may request for a duplicate Ballot Form, if so required. However, duly filled in and signed duplicate Form should reach the Scrutinizer not later than the date and time specified in serial no.6 above.
8. Unsigned, incomplete, improperly or incorrectly tick marked Ballot Forms will be rejected. A Form will also be rejected if it is received torn, defaced or mutilated to an extent which makes it difficult for the Scrutinizer to identify either the Member or as to whether the votes are in favour or against or if the signature cannot be verified.
9. The decision of the Scrutinizer on the validity of the Ballot will be final.