



**emami\* paper mills limited**

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CIN : L21019WB1981PLC034161

## **NOTICE**

To: **All Concerned**

Notice is hereby given that the Meeting of the Board of Directors of **M/s Emami Paper Mills Limited**, is scheduled to be held on **Monday, the 08<sup>th</sup> day of February, 2021** as per the following schedule:

<b>Meeting</b>	<b>Time</b>	<b>Remarks</b>
INDEPENDENT DIRECTORS' MEETING	10.30 A.M.	-
STAKEHOLDERS RELATIONSHIP COMMITTEE MEETING	11.00 A.M. (Tentative)	After conclusion of Independent Directors' Meeting.
AUDIT COMMITTEE MEETING	11.15 A.M. (Tentative)	After conclusion of Stakeholders Relationship Committee Meeting.
BOARD MEETING	11.45 A.M. (Tentative)	After conclusion of the Audit Committee Meeting.

As per Advisory Note on preventive measures to contain the spread of COVID-19 issued by Ministry of Corporate Affairs vide D.O.No.Secy(MCA)/COVID-19/1/2020 dated 19<sup>th</sup> March, 2020, all the Member Directors and invitees are requested to participate in the meeting through Video Conferencing (VC) or any Other Audio Visual Means (OVAM).

Meeting of Independent Directors will be held from 10.30 AM at which only Independent Directors will join along with Company Secretary.

Other directors and invitees may join after conclusion of the Independent Directors' Meeting at around 11 AM.

The detailed Agenda papers of the Meetings will follow.

With Best Regards,

For **Emami Paper Mills Limited**,

  
**G. SARAF**

VICE PRESIDENT (FINANCE) & COMPANY SECRETARY  
Mobile: 9830024401, Email Id.gsaraf@emamipaper.com  
PLACE: KOLKATA  
DATE: 13<sup>th</sup> January, 2021