



Emami Paper Mills Limited

Registered Office : 687 Anandapur, E M Bypass, Kolkata 700 107

19th June, 2012

Dear Member,

As a responsible corporate citizen, your Company welcomes and supports the “Green Initiative” taken by the Ministry of Corporate Affairs, Government of India (MCA) vide its Circular on 21st April, 2011 and 29th April, 2011 allowing companies to send official documents to their Shareholders electronically.

A recent amendment to Clause 32 of the Listing Agreement requires a company to send soft copies of the Annual Reports containing its Balance Sheet, Profit & Loss Account and Directors’ Report to all those Shareholder(s) who have registered their email address(es) for the purpose.

Keeping in view the objective underlying the Circular issued by MCA, the Company proposes treating the e-mail addresses available in the records of the Company as the registered e-mail id for the purposes of Clause 32 of the Listing Agreement and accordingly the Company proposes to send the notice calling the Annual General Meeting and Annual Reports containing its Balance Sheet, Profit & Loss Account and Directors’ Report etc. and other communication, in electronic form, to the email addresses of those members which are available in the records of the Company. In case however, you desire to receive the documents in physical form, you are requested to submit your request to receive the documents in physical form by clicking the link below **on or before 11th July, 2012.**

Request for Physical copy of communication

As and when there is a change in your e-mail address, you are requested to update the same with your Depository Participant.

Please note that you will continue to be entitled to be furnished, free of cost, with a copy of the Annual Report of the Company and all other communication that may be sent to you electronically, upon receipt of a requisition from you, as a Member of the Company.

Needless to state the said documents will also be available on the website of the company viz www.emamipaper.in

The company solicits your support for the green initiative of the Government.

Thanking you,

Yours faithfully,
For EMAMI PAPER MILLS LIMITED

G. SARAF
Vice President(Finance) & Secretary

Note: This is a system generated e-mail. Please do not reply to this e-mail.