



## Emami paper mills limited

CIN: L21019WB1981PLC034161

Regd. Office: ACROPOLIS, Unit No. 1, 15<sup>th</sup> Floor,  
1858/1 Rajdanga Main Road

Kolkata-700 107

(Landmark –Near Gitanjali Stadium)

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### POSTAL BALLOT FORM

1.	Serial No.	
2.	Name and Registered Address of the sole /first named shareholder	
3.	Name(s) of the Joint Holder(s) if any	
4.	Registered Folio No./DP ID and Client ID	
5.	No. of share(s) held	

I/We hereby exercise my/our vote(s) in respect of the following special resolutions to be passed through **Postal Ballot** for the Businesses stated in the Notice of the Postal Ballot dated **21<sup>st</sup> September, 2018** of the Company by sending my/our assent or dissent to the said Resolutions by the tick (√) mark at the appropriate box below:

Resolution Number	Description of Resolution	No. of Shares	(FOR)	(AGAINST)
			I/We assent to the Resolution	I/We dissent to the Resolution
<b>Special Business:</b>				
1.	Issue of Equity Shares, global depository receipts ("GDRs"), American depository receipts ("ADRs"), foreign currency convertible bonds ("FCCBs"), other financial instruments convertible into Equity Shares, any security convertible into Equity Shares with or without voting/special rights, securities linked to Equity Shares and/or securities with or without detachable warrants with right exercisable by the warrant holders to convert or subscribe to Equity Shares (hereinafter collectively referred to as " <b>Securities</b> ") or any combination of Securities, up to Rs.350 Crores [Rupees Three Hundred and Fifty Crore only] or equivalent thereof.			

#### Electronic Voting Particulars

EVSN (E-Voting Sequence Number)	User ID	Password

Place:

Date:

\_\_\_\_\_  
(Signature of the Shareholder)

**NOTE: Please read the instructions carefully before exercising your vote.**

## **INSTRUCTIONS**

1. This Postal Ballot Form is provided for the benefit of Members who do not have access to e-voting facility.
2. A Member can opt for only one mode of voting i.e. either through e-voting or by Postal Ballot. If a member casts votes by both the modes, then voting done through e-voting shall prevail and Postal Ballot shall be treated as invalid.
3. For detailed instructions on e-voting, please refer to the notes appended to the Postal Ballot Notice.

### **Process and manner for Members opting to vote by using the Postal Ballot Form:**

1. Please complete and sign the Postal Ballot Form and send it so as to reach the Scrutinizer, Mr. Sandip Kumar Kejriwal, Practicing Company Secretary, at the self-address envelope enclosed with the form.
2. The Postal Ballot Form should be signed by the Member(s) as per the specimen signature registered with the Company/Depository. In case of joint holding, the Postal Ballot Form should be completed and signed by the first named Member and in his/her absence, by the next name joint holder. A Power of Attorney (PoA) holder may vote on behalf of a Member, mentioning the registration number of the PoA registered with the Company or enclosing an attested copy of the PoA. Exercise of vote by postal ballot is not permitted through proxy.
3. In case the shares are held by companies, trusts, societies, etc. the duly completed Postal Ballot Form should be accompanied by a certified true copy of the relevant Board Resolution/ Authorization.
4. Votes should be cast in case of the resolutions, either in favour or against by putting the tick (✓) mark in the column provided in the postal ballot form.
5. The voting right of the members shall be in proportion to the paid up value of their shares in the equity share capital of the Company.
6. Duly completed Postal Ballot Form should reach the Scrutinizer not later than 03.11.2018 (5 p.m. IST). Postal Ballot Form received after 03.11.2018 (5 p.m. IST) will be strictly treated as if the reply from the Members has not been received.
7. A Member may request for a duplicate Postal Ballot Form, if so required. However, duly filled in and signed duplicate Form should reach the Scrutinizer not later than the date and time specified in serial no.6 above.
8. Unsigned, incomplete, improperly or incorrectly tick marked Postal Ballot Forms will be rejected. A Postal Ballot Form will also be rejected if it is received torn, defaced or mutilated to an extent which makes it difficult for the Scrutinizer to identify either the Member or as to whether the votes are in favour or against or if the signature cannot be verified.
9. The decision of the Scrutinizer on the validity of the Postal Ballot will be final.